

Guidance on completion of DLA and AA forms

Aims and objectives

Who is this course for?

This course is for advisers whose role includes helping clients complete their claim forms more effectively.

Aim

To raise awareness of the criteria for both DLA and AA claims with a view to identifying the claimant's needs and gathering evidence to demonstrate those needs.

Objectives

At the end of the course you will:

- be aware of the time and age limits
- be aware of the care criteria for both DLA and AA
- be aware of the mobility criteria for DLA
- have an understanding of how to gather information that demonstrates the claimants care and/or mobility needs
- understand the need to give comprehensive information to evidence the identified needs
- be aware of how supporting evidence can help in determining a claim
- have information on how to find further help and advice